# **ADVERTISING AND PUBLIC RELATIONS, MA**

The Master of Arts in Advertising and Public Relations is designed for aspiring students who wish to gain advanced knowledge and expertise in creating and managing persuasive communication. We help motivated students transition from a tactical to a more strategic, managerial approach to advertising and public relations, while becoming ethical and globally competent thought leaders in their future careers.

The Advertising and Public Relations Master of Arts program offers three concentrations that enable students to develop expertise in three growing areas of advertising and public relations.

The **Advertising Creative** concentration helps students build portfolios while learning to solve a client's problems by beautifully wrapping smart strategies in provocative, layered, and memorable ideas.

The **Media Strategy** concentration equips students with analytic skills necessary to analyze traditional, digital, and social media data, uncover actionable insights, and develop brand strategies leveraging those insights.

The online-only **Marketing Communication Management** concentration is designed for emerging leaders who wish to gain advanced knowledge and expertise in creating and managing persuasive communication in an integrated industry landscape in order to pursue managerial careers.

For admission requirements and information about funding opportunities, please visit the A+PR graduate website.

# **Admission Requirements**

Please see the following link for Graduate School admission requirements.

See the Admission Criteria section of this catalog for more information.

## **Degree Requirements**

The M.A. in Advertising and Public Relations is a 30-33 (based on concentration) credit-hour program designed to provide students with knowledge of industry trends, proficiency in research-driven critical thinking and problem solving, and exposure to scholars and professionals who are well-connected to an evolving communication landscape in order to build a unique expertise in managing persuasive communication.

Students will work with a faculty advisor to create their own career emphasis from a wide range of electives within A+PR and other departments that will help them gain in-depth knowledge for their future career. These electives, along with a core specifically designed to provide students with a true blend of academic and industry knowledge, will help guide their capstone project. Students will choose from two options: a strategic plan for aspiring industry professionals or a thesis for aspiring scholars. In addition to coursework, students will be required to receive professional experience during the summer after their first year in order to enhance the training they receive in the classroom.

Each student's progress will be guided by their faculty advisor. Students in each program must maintain a minimum GPA of 3.0 during their tenure in the program. Students who receive more than two "C" grades will undergo a faculty review to determine if they should proceed in the program.

#### Concentrations

A+PR's M.A. program offers two application-only concentrations that provide expertise in two growing areas of advertising and public relations to prepare students for more specialized jobs, and an onlineonly concentration designed to train future leaders in global integrated marketing communication.

The Advertising Creative concentration helps students build portfolios while learning to solve a client's problems by beautifully wrapping smart strategies in provocative, layered, and memorable ideas. At the completion of the program, students will have a portfolio that highlights their natural talents and emphasizes their newly developed strengths to help students find a job in their area of expertise, either art direction or copywriting. Admission into this concentration is by application only. Applications are available the spring semester before students begin the program.

The Media Strategy concentration equips students with analytic skills necessary to analyze traditional, digital, and social media data, uncover actionable insights, and develop brand strategies leveraging those insights. Through hands-on course work and industry collaboration, students will be prepared to pursue careers in media strategy and planning, brand planning, and advertising and public relations analytics.

The Marketing Communication Management concentration is an onlineonly, professionally-driven focus that equips leaders with the knowledge and expertise that drives the current interrelated landscape of marketing, advertising and public relations. Through a focus on data-driven strategic planning and emphasis on building ethical leadership skills, the program will help create ethically-grounded, globally aware and business-savvy thought leaders.

Master of Arts in Advertising and Public Relations		
Core Courses	s (12 hours)	
APR 551	Foundations of Integrated Comm	3
APR 550	Analysis and Insights	3
APR 570	Ethics and Prof Leadership	3
APR 593	Global Comm Management	3
concentratio	ses (15 hours) - students that declared a n will have a defined set of courses to complete. If a n isn't declared, students complete the following:	
	urse (3 hours - students must choose one of the an approved substitution)	3
APR 552	Quantitative Research Methods	
COM 550	Qualitative Research Methods in Communication	
Media Course (3 hours - students must choose one of the following or an approved substitution)		3
APR 522	Media Strategy and Analytics	
APR 523	Media Relations	
Strategy Course (3 hours - students must choose one of the following or an approved substitution)		3
APR 524	Reputation Comm Strategy	
APR 525	Brand Communication Strategy	
Electives (6 h	ours - based on area of speciality)	6
Capstone Pro	oject (3-6 hours)	
Students will	complete one of the following options:	3-6
Thesis Option (main campus students only; students will complete six hours of the following course)		
APR 599	Thesis Research	

White Paper Option (students will complete either 3 hours (DL students only) or 6 hours (main campus students only) of the following course)

APR 598	Non-Thesis Project	
5	Campaign Option (main campus students only; ill complete 3 hours of each of the following	
APR 597	Campaign Research and Planning	
APR 598	Non-Thesis Project	
Comprehensive Exam Option (main campus students only; students will complete 3 hours of each of the following courses)		
APR 594	Comprehensive Exam Preparation	
Elective Co	ourse	
Total Hours		30-33

#### Professional Experience Requirement

Students enrolled in the M.A. program will be required to complete an internship or some type of professional experience during the summer of their first year. This requirement is designed to encourage students to use the skills learned in the classroom in a professional setting. Students will be required to submit a job description to the graduate coordinator for approval prior to completing the internship. Internships will be approved on a case-by-case basis, but typical internships that are approved would require at least 10 hours a week and/or 80 hours during the summer semester in an advertising, public relations or a related role in a professional setting. After completing the internship, students will submit a short (1-2 page) description of what they experienced and learned during the internship, as well as a form signed by their immediate supervisor, in order to satisfy the requirement. International students that must receive course credit for the internship requirement will enroll for one hour in APR 596 Independent Study Research.

#### **Capstone** Project

The capstone project will be an individual demonstration of your knowledge of the skills, theories and concepts that you learned in your coursework during the program. Students will work with an advisor to determine the best course of action from the following options:

#### Thesis (individual only)

Students will work with their advisor to identify a gap in the scholarly research devoted to a topic in advertising and/or public relations. The student will conduct a review of related literature and propose and execute original research that will answer the student's overarching research inquiry. Completing a thesis will be suggested to students that are looking to pursue a doctorate. The thesis can only be completed in the spring semester of a student's second year, or later if needed.

#### White Paper (individual only)

Students will work with their advisor to identify a problem or opportunity facing the advertising and public relations industry. The student will conduct secondary and primary research in order to assess the problem/ opportunity and form insights and recommendations that will address the problem/opportunity. Completing an white paper will be suggested to students that are looking to pursue a career in the advertising and public relations industry. **All distance learning students will complete a white paper**.

Integrated Communication Plan (team-based only)

Students will work in a small team (3-4 students) along with their advisor to create an integrated communication campaign for an organization. The student will conduct secondary and primary research in order to assess the problem/opportunity, create a planning report and develop a campaign book that will address the problem/opportunity faced by the organization. Completing an integrated campaign will be suggested to students that are looking to pursue a career in the advertising and public relations industry that do not have an undergraduate background in the area. The campaign can only be completed by the team during the spring semester of their second year.

#### Comprehensive Exam

Students will complete a case-focused examination on topics covered in the core theory (APR 551), research (APR 550) and professionalism (APR 570) courses. Students will take a course during the fall semester focused on reviewing those concepts covered in the three courses and will submit a comprehensive case study centered around a topic in advertising and public relations. The comprehensive exam option is available to all main campus students, but the exam option is required for students completing the program the fall semester of their second year (17-month option).

Advertising C	Advertising Creative Concentration Hours				
Program Core	2				
APR 550	Analysis and Insights	3			
APR 551	Foundations of Integrated Comm	3			
APR 570	Ethics and Prof Leadership	3			
APR 593	Global Comm Management	3			
APR 598	Non-Thesis Project	6			
Concentration in Advertising Creative					
APR 531	Concepting	4			
APR 532	Creative Leadership	3			
APR 533 or	Copywriting Seminar	3			
APR 534	Art Direction Seminar				
APR 535	Portfolio I	4			
APR 536	Portfolio II	4			
Total Hours		36			
Media Strategy Concentration					
meula Strateg	yy concentration	Hours			
Program Core		Hours			
		Hours 3			
Program Core	2				
Program Core APR 550	Analysis and Insights	3			
Program Core APR 550 APR 551	Analysis and Insights Foundations of Integrated Comm	3			
Program Core APR 550 APR 551 APR 570	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership	3 3 3			
<b>Program Core</b> APR 550 APR 551 APR 570 APR 593	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management	3 3 3 3 3			
Program Core APR 550 APR 551 APR 570 APR 593 APR 598 or APR 599	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project	3 3 3 3 3			
Program Core APR 550 APR 551 APR 570 APR 593 APR 598 or APR 599	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project Thesis Research	3 3 3 3 3			
Program Core APR 550 APR 551 APR 570 APR 593 APR 598 or APR 599 Concentration	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project Thesis Research in Media Strategy	3 3 3 3 6			
Program Core APR 550 APR 551 APR 570 APR 593 APR 598 or APR 599 Concentration APR 522	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project Thesis Research in Media Strategy Media Strategy and Analytics	3 3 3 3 6 3			
Program Core APR 550 APR 551 APR 570 APR 593 APR 598 or APR 599 Concentration APR 522 APR 525	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project Thesis Research <b>in Media Strategy</b> Media Strategy and Analytics Brand Communication Strategy	3 3 3 3 6 3 3 3 3 3 3			
Program Core APR 550 APR 551 APR 570 APR 593 APR 599 Concentration APR 522 APR 525 APR 541 or	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project Thesis Research <b>n in Media Strategy</b> Media Strategy and Analytics Brand Communication Strategy Digital Communication Strategy	3 3 3 3 6 3 3 3 3 3 3			
Program Core APR 550 APR 551 APR 570 APR 593 APR 598 or APR 599 Concentration APR 522 APR 525 APR 541 or MKT 543	Analysis and Insights Foundations of Integrated Comm Ethics and Prof Leadership Global Comm Management Non-Thesis Project Thesis Research <b>in Media Strategy</b> Media Strategy and Analytics Brand Communication Strategy Digital Communication Strategy Adv Digital and Social Media	3 3 3 3 6 3 3 3 3 3			

Marketing Communication Management Concentration (online Hours only)

#### **Program Core**

Total Hours		30
APR 525	Brand Communication Strategy	
APR 524 or	Reputation Comm Strategy	3
MKT 540	Intro to Digital/Social Media	3
MKT 530	Advanced Marketing Analysis	3
IBA 555	Global Market Management	3
APR 522	Media Strategy and Analytics	3
Concentration	n in Marketing Communication Management	
APR 598	Non-Thesis Project	3
APR 593	Global Comm Management	3
APR 570	Ethics and Prof Leadership	3
APR 551	Foundations of Integrated Comm	3
APR 550	Analysis and Insights	3

Total Hours

# **Master's Degrees**

The primary purpose of master's degree programs is to provide students with subject matter at an advanced level in their fields of study. Master's degrees are designed to assist students either to continue their graduate studies or to meet the goals of their professions. In most cases, master's programs also help students become familiar with methods of independent investigation.

#### **Program Requirements**

Two plans are offered for the master's degree:

Plan I. Candidates for the master's degree under Plan I must earn a minimum of 24 semester hours of credit in coursework plus earn a minimum of 6 additional hours of thesis research hours, for a total of 30 hours

Plan II. Candidates for the master's degree under Plan II must earn a minimum of 30 semester hours of coursework credit and pass the comprehensive examination or complete a culminating or "capstone experience" as described under the Comprehensive Examinations section below.

Both plans require a minimum of 18 semester hours in the major subject. With the approval of the major department, the remainder of the coursework may be completed in either the major or a related field.

In some divisions and in many departments of the University, candidates are required to do their work under Plan I. Candidates working under Plan II may be required to participate successfully in seminar or problem courses that will give them an acquaintance with the methods of research and an appreciation of the place and function of original investigation in the field.

### **Residency Requirements**

A student's program at the master's level must provide sufficient association with the resident faculty to permit individual evaluation of the student's capabilities and achievements.

### **Graduate Credit**

A student must be admitted to the Graduate School and must register as a graduate student in order to receive graduate credit. Approval for graduate registration must be obtained from program advisors prior to registration.

### Graduate Credit for Noncredit Experiences

All course credit used toward a UA graduate degree must be taught at the graduate level. No graduate credit may be earned by correspondence study or for experiential learning not conducted under the direct supervision of graduate faculty of The University of Alabama. UA does not offer graduate credit for noncredit workshops, seminars, continuing education experiences, professional development, internships, work/life experience, and so forth.

### **Transfer of Credit**

Courses of full graduate-level credit earned in a regionally accredited institution where a student was enrolled in the graduate school may be submitted for review for inclusion in a master's degree program. Evaluation of credit for transfer will not be made until after the student has enrolled in the Graduate School of The University of Alabama. Acceptance of credit requires the approval of the student's advisory committee and the dean of the Graduate School. Only courses in which a student earned a "B" grade or better may be transferred. Thesis Research (599) may not be transferred in from an outside institution.

In some cases, foreign educational credentials may not meet the Graduate School's criteria for transfer of credit. It may be necessary for students in this situation to secure an evaluation of their credentials from World Education Services Inc. (WES), an external foreign credential evaluation service. Additional information on their services can be found at their website.

A student initiates at the Graduate School's website a Request for Transfer of Graduate Credit earned at another institution. It is also the student's responsibility to assure that the Graduate School receives an official transcript from the other institution where the transfer credit has been requested, well in advance of the final semester.

With the approval of the student's department and the dean of the Graduate School, the greater of 12 hours or 25 percent of the required coursework for a master's degree may be transferred from another institution. The approved transferred coursework must be earned during the six-year period (18 fall, spring and summer semesters) preceding the semester of admission to the UA master's program. Departments may have more restrictive timelines. Revalidation or recertification of graduate credits that will be more than 18 semesters old at the time of UA master's program completion is not an option.

Please note that some departments allow fewer than 12 hours of graduate transfer credit. Be sure to check with your department's graduate coordinator regarding your department's transfer policy.

### 400-Level Courses

A maximum of 6 semester hours of 400-level course credit may be accepted for a master's degree program. The department needs to submit the Approval of 400-Level Course Work for Master's Credit through the UA DocuSign system in myBama and is approved by the Graduate School prior to the semester in which the 400-level coursework will be taken.

### Time Limit

All requirements for the master's degree must be completed during the six years (18 fall, spring, and summer semesters) immediately preceding the date on which the degree is to be awarded. There is no provision for an extension of the time limit beyond six years for master's students.

### Thesis

A thesis evidencing research capacity, independent thought, and the ability to interpret materials is required of all master's degree candidates who pursue Plan I. The subject chosen must be in the major field and must be approved by the graduate committee of the major department or school and by the head of the student's major department or division.

A thesis committee must consist of at least three members appointed by the dean of the Graduate School. Students set up their committee through the Graduate Academic Activities portal on the Graduate School website. The request normally is made as soon as the successful defense of the thesis proposal has been completed. All members of a thesis committee must be members of the Graduate Faculty. The Committee Chair must be a full or associate member of the Graduate Faculty. One member must be from outside the student's major department. The majority of the thesis committee must be full-time regular University of Alabama faculty. If the outside member is not a full or associate member of the UA Graduate Faculty (e.g., a highly qualified person from another university, a business, or industry), the graduate dean needs to appoint that member by approving Affiliate Graduate Faculty status for the specific purpose of serving on the student's thesis committee. Unless there are extraordinary circumstances meriting approval by the graduate dean before the final oral defense of the thesis, all members of the thesis committee must attend the defense.

The candidate must give members of the examining committee a minimum of two weeks to read the thesis before the date of the final oral examination. All members must agree that the student is ready for the final oral thesis defense. A final oral thesis defense is required of all students completing a thesis. All members of the thesis committee must be members of the UA graduate faculty and must attend the final oral thesis defense unless there are extraordinary circumstances warranting the graduate dean's approval of the absence prior to the defense meeting.

The final oral thesis defense is the culminating experience in the master's program. As such, all members of the thesis committee are expected to attend and participate in real time. Virtual attendance via interactive video or teleconference is permitted for off-campus external committee members, but the student and Tuscaloosa campus faculty should attend in person unless extraordinary circumstances dictate the need for virtual attendance. In circumstances where virtual participation is necessary, all participants must follow the Virtual Participation guidelines found below.

#### **Virtual Participation**

#### Scope and Goals

All members of a student's graduate committee are expected to attend and participate, usually in person, in any oral examination as part of the student's graduate (Master's or Doctoral) degree program. Traditionally, oral examinations are conducted with the student meeting their committee while gathered in one physical location on campus. However, the need occasionally arises for virtual participation in the oral examination. In these cases, graduate programs must ensure adherence to the following if any graduate-level oral examination involving the student's entire thesis/dissertation committee includes virtual participation.

- The student's consent must be sought and obtained in advance of conducting the oral examination with virtual participants.
- Virtual participation by committee members *must* include both audio and visual capability so that:
  - each committee member can hear the student and view the student, any presentation slides, and any demonstrations;
  - the student can hear and view each committee member.
- All committee members must participate interactively and in realtime for the *entire* examination, including any preparatory discussion leading up to it, the presentation itself, its discussion and evaluation.

The following sections provide detail on the technical and attendance requirements for an oral examination with virtual participation. Departments and programs may enforce stricter guidelines than those outlined, including an on#campus#only policy if deemed necessary and appropriate.

#### **Technical Requirements**

Real-time and fully interactive audio and video communications must be maintained throughout the examination and any related discussion. The audio/video communications facilities must allow the student and all committee members to see and hear each other during the entire examination. There must be adequate provision for the transmission of text, graphics, or writings referenced or generated during the examination (e.g., slides, whiteboard). The use of audio-only communications is not permitted.

In case of technical difficulties or technology failure, the committee will decide whether to continue the examination once the difficulty is resolved, or to cancel the examination and reschedule it for a later date, without prejudice to the student.

If the student or any committee member(s) have a disability that will be impacted by virtual participation, reasonable accommodations should be provided.

Attendance Requirements: campus-based programs

Programs should ensure that students are advised about virtual participation guidelines related to an oral examination, including reference to these guidelines as well as any other program-specific requirements.

It is generally expected that members of a graduate student's committee be physically present with the student for each oral committee examination. However, an oral examination may have virtually participating committee members according to the following rules:

- Any one member of the graduate student's committee (excluding the chair / advisor) can participate at a distance without seeking further authorization.
- The committee chair will be allowed to participate at a distance only if rescheduling the oral examination for a time when they are on campus would cause hardship to the student. In this case, the committee chair should submit a petition to the Dean of the Graduate School, outlining the reasons leading to the request.
- Similarly, a petition from the committee chair to the Dean of the Graduate School is also required if **more than one committee member** is to participate at a distance. Such petitions will only be considered if rescheduling the oral examination to a time when only one member of the committee would be participating at a distance would cause significant hardship to the student, as outlined in the petition.

All committee members participating virtually must be able to **fully interact** in the oral examination via audio and video capability; participation by viewing a recording of the oral examination is specifically <u>prohibited</u>. All members of the committee, on- or off-site, must participate in the evaluation of the examination; provisions must be made to record their vote and collect their signatures as necessary.

**Student participation at a distance** in graduate oral examinations involving their committee is generally not allowed for campus-based graduate programs. However, the committee chair and/or the graduate program director, in agreement with the student, may draft a petition to seek permission from the Dean of the Graduate School to conduct such an oral examination. This arrangement will only be considered if the committee chair agrees to it, and if rescheduling the oral examination for a time when the student is on campus would cause great hardship to the student; the petition should clearly outline the extenuating circumstances leading to this need.

Attendance Requirements: online or hybrid programs

An online graduate program is defined as a program in which no aspect of the degree program occurs on-campus, including oral examinations. A hybrid program is defined as a program which has both online and oncampus elements.

For online and hybrid programs that handle oral examinations in an online setting, all committee members as well as the student may participate virtually in the oral examination. However, these programs must fully adhere to the guidelines outlined in the Technical Requirements section above for any oral examination involving the entire committee.

Hybrid programs that require oral examinations to take place on campus must adhere to the guidelines set forth for campus-based programs.

#### Article Style vs. Journal Format Article Style.

At the doctoral level, "article-style dissertations" are unified works that include several distinct but related studies of research or creative activity, each of which is of publishable quality. <u>The University does not permit an</u> "article-style thesis" to be presented for a master's degree.

#### Journal Format.

A "journal-format thesis" is acceptable. Such a thesis follows the format of a particular journal in which the student and advisor want the thesis to be published. To prepare a journal-format thesis, the student uses the journal's "information for authors" or similarly titled guidelines in conjunction with the Graduate School's Student Guide to Preparing Electronic Theses and Dissertations.

All theses are submitted electronically rather than on paper. See the Graduate School's homepage for a link to information on Electronic Theses and Dissertations (ETD) for details.

Theses must comply with the regulations set out in A Student Guide to Preparing Electronic Theses and Dissertations, available on the Graduate School's website. Approval of the thesis by the graduate dean is necessary before graduation.

The thesis should be completed, if possible, while the student is in residence at the University. To request permission to complete a thesis in absentia, the student must, before leaving the University, submit a satisfactory outline of the thesis, as well as evidence that adequate facilities are available where the work will be done, to the head of the student's major department.

### **Protection of Human Subjects for Research**

Scientific research involving human subjects has produced substantial benefits for society, but it also can pose troubling ethical questions. The mission of the University's Institutional Review Board (IRB) for Protection of Human Subjects is to ensure that research involving human subjects is conducted ethically. University and federal policies require that review and approval to use human subjects in research precede the research.

In the case of thesis research that involves the use of human subjects in any way, the principal investigator is responsible for contacting the college Human Research Review Committee to obtain approval for the planned research.

### **Final Thesis Defense**

The final oral thesis defense is the culminating experience in the master's program. As such, all members of the thesis committee are expected

to attend and participate in real time. Virtual attendance via interactive video or teleconference is permitted for off-campus external committee members, but Tuscaloosa campus faculty should attend in person unless extraordinary circumstances dictate the need for virtual attendance. The thesis must comply with the regulations in A Student Guide to Preparing Electronic Theses and Dissertations.

"Completed" means submitted to ProQuest after being successfully defended, carefully edited following the defense meeting, and having the Committee Acceptance Form (CAF) signed by all committee members, department chairperson, and graduate dean. A majority of the thesis committee must approve the written thesis and defense before submission to the Graduate School. Following the thesis defense, the Committee Acceptance Form is submitted by the thesis chair through the UA DocuSign system in myBama.

Graduate School deadlines, including each semester's thesis deadline, are available at the Graduate School's homepage. Consult the ETD website for details of ETD submission, including information on what needs to be submitted to the Graduate School. The graduate dean must approve the thesis before the student can be cleared for graduation.

### **Comprehensive Examinations**

In addition to the regular course examinations, a final comprehensive examination representing a "culminating" or "capstone" experience for a degree is required of all candidates for the master's degree (except for those candidates pursuing the Master of Accountancy, the Master of Business Administration, the Master of Library and Information Studies, the Master of Social Work, and the Master of Tax Accounting). The comprehensive examination is a culminating experience in which the student is expected to integrate prior learning. Each department, with approval of the Graduate Council, determines the most appropriate format. The various exams may consist of one or more of the following:

- a written and/or oral examination based on the content of the degree program;
- a thesis and final oral defense;
- a course requiring interpretation and integration of information from previous courses;
- a research paper, a "policy and practice" paper, or equivalent experience;
- a public performance or exhibition along with a contextualizing paper; and/or
- · a practicum or internship.

If the comprehensive exam requirement is met with option 1 and/or 2 above, then the examining committee for comprehensive examinations must consist of at least three members of the graduate faculty from that department and appointed by the dean of the Graduate School.

The examination must be given at least six weeks before the date of graduation (two weeks before for Plan II) and reported promptly to the dean of the Graduate School on appropriate forms. The final report is submitted by the department through the UA DocuSign system in myBama. The form should be submitted when all examinations are completed. A student may take the final oral or written examination only twice. Failing the examination twice results in dismissal from the degree program and the Graduate School.

### **Application for Graduation**

Each candidate for a master's degree must submit an Application for Degree via myBama no later than the last day to register or add a course for the semester (or first term of the summer semester) in which requirements for the degree are to be completed. That specific date is published each semester at the Graduate School's website under Current Students/Deadlines for Graduate Students.

#### Second Master's Degree

Six (6) semester hours of eligible credit from one master's degree at The University of Alabama may be applied to the requirements for a second master's degree, but only if the department of the second master's agrees to the courses in the plan of study. Any hours from the previous master's degree must have been earned during the six years (18 fall, spring, and summer semesters) immediately preceding the date on which the second degree is to be awarded. \*\*\*Please note that if a student double counts six hours between two master's degrees, no hours may double count toward any additional master's degrees.